



**Cornell University**  
Prison Education Program

300 Kennedy Hall  
Ithaca, New York 14853  
t. 607.255.9091

The Cornell Prison Education Program was established to provide college courses to incarcerated individuals at maximum and medium security prisons in upstate New York, and to engage Cornell faculty and students with the vital issue of the country's burgeoning incarceration population. The Cornell Prison Education Program is dedicated to supporting incarcerated persons' academic ambitions and preparation for successful re-entry. We believe that Cornell faculty and student engagement as instructors at correctional facilities manifests Ezra Cornell's commitment to founding an institution where "any person can find instruction in any study."

CPEP Meeting -Annual Meeting		
Meeting Date	September 27, 2024 1:00-2:30 PM By Zoom	
Attendance	<b>Present:</b> Andrew Bell, Emma Li, Mary Fainsod Katzenstein, Jamila Michener, Stephen Kim, Rob Scott, Toni Murdough <b>Excused:</b> Judy Appleton, Katherine McComas, Bryan Sykes, Esta Bigler, Ghazah Abbasi, Paula Ioanide, Sadé Lindsay, and Jan Zeserson	
Guests	none	
Item	Lead	Notes/Actions
1. Welcome and Call to order	Rob Toni	1:05
2. Acceptance of the minutes of April 9, 2024 (posted on portal)  Motion:  Second:	Toni	Send for online approval due to lack of quorum
3. Confirmation of Secretary	Toni	Consultation conducted previously by email. Toni has accepted.
4. Board Vacancy : Formerly incarcerated student	Toni	Question: who are the 3 nominations received thus far?  <b>Action:</b> Reminder to consider who may be a good fit on the board. Please submit suggested names to Judy.
5. Executive Director Annual Report	Rob	Annual Report of the Executive Director (attachment sent previously)  Rob walked us through his annual report, highlighting key aspects of the operations and significant achievements from the past year. He noted that the report was not exhaustive—for instance, hardly anything reported in the CPEP newsletter made it into



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		<p>the report—but that he decided these 14 pages were sufficient to provide a high-level view that could be used to review the program. He also said he would prefer to make the report 5 pages long in the future.</p> <p>a. Much of the conversation focused on nuanced aspects of the transition from a grant-funded program to one that will have to be paid for (in part) with financial aid that comes through the degree-granting programs (i.e., via Pell grants). We also talked about how the challenges of that transition are impacting the program on the ground.</p> <p>b. There was discussion of the part time bachelor's degree.</p>
6. Vote on Endorsement of the Executive Director Annual Report	Toni	<p>Postponed due to lack of quorum</p> <p><b>Action:</b> Vote to be conducted by email</p>
<b>Brief Reports by Committees</b>		
7. Student Engagement Committee	Stephen Mary	See attached written report
8. Other committees:		<p><b>Action:</b></p> <p>a. Assessment to determine committees necessary to support the CPEP mission.</p> <p>b. Faculty Engagement Committee – if this committee is to continue, would need members to reconstitute.</p>
9. Other Business	Toni	Set next 3 quarterly meeting dates. Information to follow.