

1. Director's Update: CPEP Sites

- Rob reports: Not much has changed since the last board meeting regarding Auburn's funding status; "Lynn O." will be at Auburn in place of David Roth
- Cayuga's Dep. of Programs will be moving to Auburn.
- Five Points has excluded any volunteer under the age of 21; these volunteers will be reabsorbed into the classes at Auburn
- Rob assures us that Auburn will continue offering classes into next Fall, that funding will figure itself out

2. CPEP Board Leadership

a. New faculty director - election

- Faculty Director (F.D.) position must be filled: Sam is willing to continue for another year-long interim term, or a full 2-year term, unless others are interested
- Eligible F.D.'s must technically be tenured, unretired professors, though due to time constraints, such people pragmatically would have a hard time fulfilling the F.D. role. Sam will reach out to the eligible current board members: Bob, Bruce, Tom, Peter, and Deb.
- Sandra Greene expressed interest in F.D. position after her Chair position is up

b. Membership and attendance requirements

- Willie proposes that we should consider revising the CPEP Charter, since it was written at a time when our program needed such stability
- Rob proposes 3-year terms and at least a 1-year hiatus (also suggests we can nominate board members and specific positions on the email list), and Ken proposes a 3-year term for the Faculty Director. 3-year terms for regular members is approved.
- We will officially nominate new members and sort out 3-year terms at our next board meeting.

3. CPEP Meeting Schedule

a. Frequency of meetings

- Some propose meeting once a semester. We take a vote on 1 meeting/semester plus a social event (ala the Big Red Barn event from December): we vote in favor 7-1 (Sam is the outlier).

b. Meeting attendance requirements

- Sam proposes "no attendance = no membership on the board". There is not much support for this initially. No official vote.
- Ray directs us to a provision in the Charter: should all members be on a committee? No official vote.
- We agree that as long as members are actively participating and contributing toward CPEP, they can remain on the board.
- To address next board meeting: beginning committees to address technology at Five Points as well as bringing in dogs to a facility

- Rob will email Chris and Julily to confirm whether they will remain on the board.
4. Upcoming interviews: Reminder that two job candidates are visiting this week.
 5. Empire State College Pilot Program
 - M.O.U. sent by Empire: this has the potential to derail the program
 - Mercy College and Nyack College are offering a B.A. for Associates graduates – this is possible route for CPEP graduates who have time remaining on their sentences
 6. Rob has no further comments on Fundraising.
 7. Project of explaining role of board to CPEP students: Willie and Sam will work together to put this in writing.
 8. No general discussion/open floor.