

CPEP board meeting, April 6, 2015

Board room, 316 Day Hall

The meeting came to order soon after 4 pm.

Board members in attendance: Steve Hamilton, Alison Van Dyke, Ken McClane, Richard Polenberg, Reeve Parker, Benay Rubenstein, Bob Turgeon, Judy Appleton, Sally McConnell-Ginet, and Christian French via Skype. Soon arrived: Mary Katzenstein, Paul Sawyer, Nancy Koschmann, John Cruchfield.

Staff: Rob Scott, Kyri Murdough, Greg Tilden.

Called in sick or with a conflict: Bruce Levitt, Tom Owens, Jan Zeserson, Nicole Peppin. Other board members absent: Ed Bailey, Kristen Deane Coe, Chris Garces, Sandra Greene, Anna Haskins.

Agenda items (the discussion roughly followed the agenda):

1. **Bill Goldsmith agreed to take minutes** -- after outwaiting everyone else's silence.

2. Program Overview (Rob)

- a. Ford Foundation proposal for a modest \$50k grant now at OSP. For that proposal Rob prepared a page of "Interesting New Facts and Statistics," appended.
- b. Summer course schedule: 5 at Auburn, 3 at Cayuga. See course schedule, appended.
- c. Proposals for fall courses: 15 received; many (too many) applications for TAs.
- d. Events scheduled for Cornell graduation and reunion -- *please attend!*
- e. Video on TAs, graduate students and undergraduates, expected to be completed in May, to be screened in NYC with the council there, with invitations to the 200+ on our NYC-area contact list.
- f. Upstate or NYS consortia: several upstate or Finger Lakes prison education programs exist, and they will soon meet, perhaps form some sort of consortium, involving programs at Mohawk, 5-Points, Attica, and Albion Correctional Facilities. Also, along with Christian, Sean, Hudson Link, a consortium might be created for helping inmate enrollees who are transferred within the prison system. (Noted: there are 10 max security prisons upstate; half have college programs.)
- g. CPEP budget -- not discussed, but please see 2 appended pages.
- h. Kyri displayed (later in the meeting) the multi-color spreadsheet that shows each required course that each student currently in the program has completed (or is taking?). This sheet, which took more than a week's full-time work to compile, will be extremely helpful for advising, reporting, and other needs.

3a. Course for TAs -- Tom Owens, Paul Sawyer, and Mary Katzenstein have all taught a semester-long course, 1- to 4-credits, for volunteers in the prisons. Reports that students are unusually highly engaged, greatly value the course. We need to teach it each semester -- that requires volunteers. Mary (who will be retired) and Paul volunteered to teach again, and Tom might. The idea fits Engaged Cornell. Bill and Alison volunteered to meet with Mary and others to figure out how others might help, conducting a few classes each semester, etc.

3b. Lock-downs at Auburn -- Alison reported a very high percentage of theatre meetings cancelled. Other faculty noted the same, but feel they will have opportunity for make-up so as to complete the semester. At peak, there were 9 consecutive days of lock-down, heightened anxiety,

frustrating for everyone. Teaching problem is particularly difficult for those using pre-approved teaching aids, such as videos, which must be rescheduled with multiple sign-offs by prison officials. Rob and Christian discussed the situation: many newly arrived prisoners, many young COs, we are "invited guests" by the prison system, these problems won't go away, we must figure out how to handle them. Take-away: we need staff in Ithaca for emergencies (Kyri intervened to keep things going -- had she not been at the phone, instructors would not have been able to meet their classes.)

3c. Courses for COs? -- Bill asked about these courses. Rob and Christian are skeptical, suggesting that better options exist for assisting COs -- scholarship fund-raising for kids, help getting simple equipment, e.g., a microwave in the staff room, might be more effective than \$thousands for education if it shows that we hear what the staff actually want/need.

4. NYC Advisory Committee, joint meetings, etc -- through discussion, several ideas arose, which might be implemented:

- a general invitation to NYC Committee members (listed on the CPEP "Our People" website) to attend Advisory Board Meetings in Ithaca.
- another meeting in NYC in May or June, in conjunction with the TA video event
- utilize the (NYC) committee as a national support/advisory committee -- the board already (appropriately) sees itself this way
- invite groups for prison tours (with no engagement with prisoners)
- invite specific individuals for special prison visits -- to a classroom
- board members have been asking for tasks: ideas: fund raising, tracing alumni (TAs)

5. Pod Reports --

A. Recruiting course instructors -- Nancy reported on recruiting instructors for history courses, for any of the 5 "fundamental" courses. CCC requires that instructors have completed 5 graduate courses in history. Notes have been sent to all History grad students, should also contact ILR, Human Ecology, elsewhere where historians teach.

B. Engaged Cornell -- Mary reported that following the requirement that applications for *teaching on campus* must come from at least 3 profs in same department, that a group of Government department professors, including Joe Margulies, Jamilla Michener, Matt Envangelista, and Jill Frank, will submit a proposal this month. Ideas may be circulated to the CPEP board very soon

C. Re-entry -- Benay reported that prison-released students in college are doing well, that the re-entry course at Cayuga is going well, that town/gown separations in Ithaca need work. In answer to this question -- what one word comes to mind if I say "re-entry?" students at Auburn (not anticipating release) were happy, said hope, second chances, redemption, etc, while students at Cayuga (with upcoming release dates) expressed anxiety, fear, stress, etc.

The meeting disbanded just after 6 pm

Respectfully submitted,

Bill Goldsmith



Cornell University
Prison Education Program
115 Day Hall | Ithaca, NY 14853

CPEP Advisory Board Meeting - April 6, 2015 – 316 Day Hall

Agenda:

1. Who is taking minutes?
2. Program Overview (Rob)
 - a. Summer sessions have come together + 15 proposals for fall classes
 - b. Graduation Weekend Reception and Reunion Week event
 - c. New Video Featuring our TAs – debut in NYC?
 - d. Ford Foundation grant... now in OSP – see stats
 - e. Engaged Cornell proposal in the works... (pod report later)
 - f. Consortium initiative – meetings with HWS and HL soon
3. Who will teach an Engaged-type course during Fall 2015? (Faculty)
4. Are we willing to schedule the next meeting in tandem with the NYC Committee?
5. Reports from the pods

Upcoming Events:

- Graduation Weekend Reception - Saturday, May 23rd 1:30-3pm - One World Cafe at Anabel Taylor - come toast our graduating CPEP Instructors and TAs!
- Cornell Behind Bars - Reunion Weekend - Saturday, June 6th at 1pm - Schwartz Film Forum - all are welcome to attend this conversation about prison education.
- Reception in Washington D.C. - Tuesday, November 10th 6-9pm - WilmerHale Multipurpose Room, 1875 Pennsylvania Ave NW, Washington, DC 20006

Auburn Correctional Facility Summer 2015 Course Schedule

	Monday	Tuesday	Wednesday	Thursday	Friday
7:00pm - 9:30pm	Samuel Beckett's Waiting for Godot June 24 - July 17 Rodney Sharkey	English 201 June 23 - August 11 Alex Chertok	Samuel Beckett's Waiting for Godot June 24 - July 17 Rodney Sharkey	English 201 June 23 - August 11 Alex Chertok	Samuel Beckett's Waiting for Godot June 24 - July 17 Rodney Sharkey
	The Neurobiology of Addiction June 22 - August 10 Erin Johnson	Fictions of the American Dream June 23 - August 11 Lena Kiran	The Neurobiology of Addiction June 22 - August 10 Erin Johnson	Fictions of the American Dream June 22 - August 11 Lena Kiran	

Cayuga Correctional Facility Summer 2015 Course Schedule

	Monday	Tuesday	Wednesday	Thursday	Friday
12:10pm - 3:10pm	NCR - Study Skills K. Smith June 23 - August 6	Intro to Asian Religions E. Stuparich June 23 - August 6	NCR - Study Skills K. Smith June 23 - August 6	Intro to Asian Religions E. Stuparich June 23 - August 6	
6:30pm - 9:30pm		Intro to Metaphysics F. Fairbairn June 23 - August 6		Intro to Metaphysics F. Fairbairn June 23 - August 6	

Interesting New Facts and Statistics

In-Kind Contributions

Waived Tuition Fees*

Cornell Tuition	\$543,060
CCC Tuition	\$53,424
Total In-Kind Tuition	\$596,484

Demography of CPEP AA Grads.

	<u>CPEP grads.</u>	<u>% CPEP grads.</u>	<u>% NYS prison pop.</u>
Whites	7	23%	26%
Hispanics	3	10%	22%
Blacks	19	63%	53%
Native Am.	1	3%	<1%

Income earned by CCC through their partnership with CPEP

FY 2011	\$18,984.00
FY 2012	\$19,310.20
FY 2013	\$12,950.40
FY 2014	\$25,673.20

CPEP Budget Overview

Expenditures	
FY 2013-2014	
Office Staff Salaries	\$ 108,714.00
Graduate Instructors	\$ 60,105.00
Books & Materials	\$ 25,568.00
Fundraising/Events	\$ 10,921.00
Total Travel Subsidies	\$ 8,154.00
Director Search	\$ 3,459.00
Digital Communication	\$ 1,428.00
Undergrad Events	\$ 395.00
Medical (TB tests)	\$ 60.00
TOTAL	\$ 218,804.00

Expenditures	
FY 2014-2015	
Office Staff Salaries	\$ 182,151.00
Graduate Instructors	\$ 78,000.00
Books & Materials	\$ 30,500.00
Fundraising/Events	\$ 2,000.00
Total Travel Subsidies	\$ 7,600.00
Graduation and Re-entry	\$ 25,000.00
Digital Communication	\$ 2,000.00
Undergrad Events	\$ 1,700.00
Medical (TB tests)	\$ 1,050.00
TOTAL	\$ 330,001.00

Revenue	
FY 2013-2014	
Sunshine Lady Foundation	\$ 166,856.00
Gifts/Donors	\$204,423
Nick Groos' Gift	
DOCCS Grant	\$30,292
TOTAL	\$ 401,571.00

Revenue	
FY 2014-2015	
Sunshine Lady Foundation	\$ 185,545.00
Gifts/Donors	\$ 218,268.00
Nick Groos' Gift	\$ 50,000.00
DOCCS Grant	\$ 40,000.00
TOTAL	\$ 493,813.00

Previous Gifts	\$ 62,455.00
----------------	--------------

Previous Gifts	\$ 245,222.00
----------------	---------------

Carry Forward	\$ 245,222.00
---------------	---------------

Carry Forward	\$ 409,034.00
---------------	---------------

Expenditures	
FY 2015-2016	
Office Staff Salaries	\$ 187,615.53
Graduate Instructors	\$ 110,340.00
Books & Materials	\$ 46,415.00
Fundraising/Events	\$ 12,500.00
Total Travel Subsidies	\$ 7,828.00
Graduation	\$ 25,000.00
Digital Communication	\$ 2,060.00
Undergrad Events	\$ 1,751.00
Medical (TB tests)	\$ 1,081.50
TOTAL	\$ 394,591.03

Expenditures	
FY 2016-2017	
Office Staff Salary + Fringe	\$ 193,244.00
Graduate Instructors	\$ 113,650.20
Books & Materials	\$ 47,807.45
Fundraising/Events	\$ 12,875.00
Total Travel Subsidies	\$ 8,062.84
Graduation	\$ -
Digital Communication	\$ 2,121.80
Undergrad Events	\$ 1,803.53
Medical (TB tests)	\$ 1,113.95
TOTAL	\$ 380,678.76

Revenue	
FY 2015-2016	
Sunshine Lady Foundation	\$ 181,545.00
Gifts/Donors	\$ 200,000.00
Nick Groos' Gift	\$ 50,000.00
DOCCS Grant	\$ 40,000.00
TOTAL	\$ 471,545.00

Revenue	
FY 2016-2017	
Sunshine Lady Foundation	\$ 100,000.00
Gifts/Donors	\$ 200,000.00
Nick Groos' Gift	\$ 50,000.00
DOCCS Grant	\$ 40,000.00
TOTAL	\$ 390,000.00

Previous Gifts	\$ 409,034.00
-----------------------	----------------------

Previous Gifts	\$ 485,987.97
-----------------------	----------------------

Carry Forward	\$ 485,987.97
----------------------	----------------------

Carry Forward	\$ 495,309.21
----------------------	----------------------

Assumptions
3% Growth in all Expenses, includes salary growth
Sunshine Lady Foundation continues at 100K after FY 2015-2016 for 3 years
Remaining Revenue/Commitments constant, do not increase or decrease